

## 2022 TIBCS 大會投稿操作流程



# 大會帳號註冊操作說明

\*台灣乳房醫學會會員請跳過此大會帳號註冊(從p.7開始)



#### 步驟一:註冊帳號

註冊帳號,完整填寫相關註冊資料後,點選「Sign up」送出。
 ✓ 國內非台灣乳房醫學會會員者,請於學會官網報名後,至此註冊帳號。
 ✓ 國外與會者,身分別請選「Oversea Attendee」開始註冊帳號。

Home > Sign Up		
0 3	E意事項 / Notice	1. 如您為台灣乳房醫學會會員,無須註冊新帳號,請使用您於學會官網的帳戶密碼登入即可。
		2. 如您是國內參加者,但不是台灣乳房醫學會會員,身份別請選擇「國內與會者」,並輸入您的身分證字號註冊新帳號,以
		維護您的權益。 如欲參加TIBCS台北國際乳癌研討會,請至台灣乳房醫學會官網
		( <u>https://www.bcst.org.tw/bcst_Web/index.aspx</u> ) 下載報名表,並依報名表上的指示完成報名。
		1. For the member of Taiwan Breast Cancer Society, please log in with your account and password of the official website of
		the society. No need to sign up on the TIBCS official website.
		2. For the domestic attendee who is not the member of Taiwan Breast Cancer Society, please choose "domestic attendee"
		as your identity, and enter your ID number to sign up. If you are interested in participating TIBCS, please go to the official
		website of Taiwan Breast Cancer Society (https://www.bcst.org.tw/bcst_Web/index.aspx) to download the registration
		form and follow the instruction to complete the registration process.
		Identity
		O Oversea Attendee ○ 國內與會者 Domestic Attendee
		Email
		This is your account.
		Password
		Confirm Password



#### 步驟二:至Email信箱確認信件

送出後,系統跳提示告知,至Email信箱確認帳號開通信件。
 (若您沒有收到信件,請檢查您的垃圾郵件。)

×	
Please Check Your Email To Active Your Account.	

### 步驟三:點選開通帳號信件



- 請至註冊信箱,點選網址開通帳號。
- 信件主旨: Taipei International Breast Cancer Symposium Account Activation

Taipei International Breast Cancer Symposium - Account Activation 🥬 ⋗ 歐件團 ×
TIBCS <postmaster@mkt.worklohas.com> 寄給 sar ▼</postmaster@mkt.worklohas.com>
文A 英文 ▼ > 中文 (繁體) ▼ 翻譯郵件
*** This is an auto-reply message, please do not reply it directly. ***
Dear Sandy Chen, Thank you for Signing up for Taipei International Breast Cancer Symposium. To access your account, please click the following link:
https://www.tibcs.org.tw/sign_up/\49f875570f6
Shall you have any further question, please feel free to contact us.
Best,
Secretariat of Taiwan Breast Cancer Society



#### 步驟四:帳號註冊成功

• 點選網址後,帳號即註冊成功。

Your Account has been activated successfully.



# 大會投稿操作說明



#### 步驟一:登入帳號,進入投稿頁面

- 登入帳號:
  - ✓ 國內外非乳房醫學會會員者,若尚未申請帳號,請參考註冊步驟(簡報p.2-6)。
     ✓ 台灣乳房醫學會會員,請使用學會官網之帳號及密碼登入。
- 點選Abstract>Online Submission。





#### 步驟二:開始投稿(1)

- 一組帳號可投稿多篇稿件。
- 點選「Add Submission」,開始填寫投稿資料及上傳稿件。

Home > Abstract > List					
		Online Su	Ibmission		
Add Submission					
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#### 步驟三:開始投稿(2)

- 請依據論文範本格式,上傳論文Word檔案。
- 點選「Submit」後,即完成投稿。

Title		
Category		<i>I</i>
Clinical Research Basic Research	ase Report	
Keywords		
Upload Abstract File 🛛 🛓 Download Abstract template		
		Upload
First Author's Information		
Name	Mobile (Include Country Code)	
Email		
Email		

### 步驟四:投稿成功確認信



- 當您完成投稿後,您將收到一封系統發出的投稿成功確認信。(若您沒有收到 信件,請檢查您的垃圾郵件。)
- 信件主旨:Taipei International Breast Cancer Symposium 投稿成功通知 Abstract Submitted •

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				Should	d yo	ave any further question, please feel free to contact us.		
				Best,				
				Secret Email	aria : <u>bo</u>	f Taiwan Breast Cancer Society pe@gmail.com, bcst@ms46.hinet.net		



#### 步驟五:查閱、新增及修改稿件

• 在大會投稿截止前,您可隨時登入系統查閱、新增及修改您所投的所有稿件。

Home > Log In			
	Overseas	Domestic 國內與會者	
	Account		
	Password	Forgot Password?	
	Verification Code	3089	
		Log In	
	Before you register and su an account. <u>Don't have an</u>	ubmit the abstract, please sign up account? Sign up	

### 如何修改稿件?

- 步驟一:登入帳號。
- 步驟二:點選Abstract>Online Submission。
- 步驟三:針對您需要修改的稿件,選擇「Preview/Edit」按鈕。

Home > Abstract > List					
		<b>Online Submission</b>			
Add Submission Submission No.	Category	Title	Last Update	Approval Status	
TIBCS20220004	Case Report	eet	2022-07-15 20:41	Processing	review / Edit



### 如何新增多篇稿件?



- 步驟一:登入帳號。
- 步驟二:點選Abstract>Online Submission。
- 步驟三:點選「Add Submission」按鈕,接續投稿操作步驟二~四。

Home > Abstract > List					
		<b>Online Submission</b>			
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TIBCS20220004	Case Report	eet	2022-07-15 20:41	Processing	Preview / Edit
TIBCS20220005	Clinical	reasonador a seconda	2022-07-20	Processing	Preview / Edit



#### 若您有任何需要協助,請與大會秘書處聯繫 大會秘書處信箱 <u>bcsttpe@gmail.com</u>,<u>bcst@ms46.hinet.net</u>

